



Centro de Investigación y Docencia Económicas, A.C.  
**Office of Academic International Affairs**  
www.cide.edu

# International Exchange Students

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## Application deadlines

15 May for our Fall Semester  
15 October for our Spring Semester

## Enrollment requirements

1. Application form
2. Letter of personal and academic intent.
3. Letter of recommendation (Written by a professor involved with your academic development)
4. Signed recommendation letter (Written by The International Exchange Office from your home university)
5. A copy of your International Insurance Policy covering accidents and illnesses
6. An official transcript
7. An official report of Spanish language level
8. A copy of your passport
9. 2 photographs (passport size)

## Language proficiency

All candidates must demonstrate advanced proficiency in Spanish. An official certificate of Spanish is requested to apply for any program. For students whose first language is not English, need to demonstrate proficiency English or attach a TOEFL certification with a minimum written test score 550.

All documents should be sent to:

### **Indrani Barrón Illescas**

Office of Academic International Affairs  
Centro de Investigación y Docencia Económicas, A. C.  
Carretera. México - Toluca 3655 Col. Lomas de Santa Fe,  
Delegación Álvaro Obregón  
CP 01210 México, DF

## Terms of the exchange

**Calendar**                      **Fall Semester 2007** (August 2007 – December 2007)  
   **Spring Semester 2008** (January 2008 – June 2008)

**Level**                              Undergraduate and Graduate

## Academic information

**Departments**      Public Administration [http://www.cide.edu/div\\_admin\\_pub.htm](http://www.cide.edu/div_admin_pub.htm)  
Economy [http://www.cide.edu/div\\_economia.htm](http://www.cide.edu/div_economia.htm)  
International Studies  
[http://www.cide.edu/div\\_estudios\\_internacionales.htm](http://www.cide.edu/div_estudios_internacionales.htm)  
Law Studies [http://www.cide.edu/div\\_estudios\\_juridicos.htm](http://www.cide.edu/div_estudios_juridicos.htm)  
Political Studies [http://www.cide.edu/div\\_estudios\\_politicos.htm](http://www.cide.edu/div_estudios_politicos.htm)  
History [http://www.cide.edu/div\\_historia.htm](http://www.cide.edu/div_historia.htm)

### Majors

#### Undergraduate Programs

Economy  
International Relations and Political Science  
Law

#### Graduate Programs

Economy  
Administration and Public Policies

## Visa requirements

If you have been accepted as an international visiting student by the Office of Academic International Affairs to attend one or two semesters at CIDE, you are encouraged to visit the Embassy of Mexico in your country, where you can get permission to come to Mexico.

**IMPORTANT: All applicants should take care to be certain about their period of stay at CIDE because of the visa fee. CIDE will not be responsible for any extra cost incurred for extending period visa.**

## Health and travel insurance

To be accepted by CIDE, it is obligatory to obtain an international travel insurance and medical insurance. An acceptance letter will not be issued by the International Exchange Office if the candidate does not fulfil this requirement. CIDE will not be responsible for any cost incurred for a medical problem.

We suggest that you contact a local insurance agency in your country to ascertain that they have an adequate policy for you.

## Housing

As CIDE has no on-campus housing, visiting students are assisted by the staff working in the Office of Academic International Affairs to find suitable arrangements for their stay in Mexico.

Various arrangements are considered, taking into consideration the preferences of the visiting student. Some options, which can be considered, are home stays, sharing an

apartment with other students (either foreign or Mexican), renting a room in “casa de huéspedes” or renting an individual apartment. Visiting students must also give consideration to location and prices. Our experience indicates that foreign students are more inclined to enjoy an arrangement where they share with their peers.

We offer students information and advice on the experience of other students, preferred areas to live, security, and legal matters when renting an apartment.

## Estimated living expenses

Here are the living costs, calculated in US dollars, for a person living in Mexico City per month:

| Concept                 | Amount USD per moth |
|-------------------------|---------------------|
| Housing                 | 400                 |
| Food                    | 300                 |
| Local transportation    | 80                  |
| Books, photocopies, etc | 60                  |
| Others                  | 160                 |
| <b>Total</b>            | <b>1000 USD</b>     |

## Application form

Complete the following application form and send it by e-mail to [indrani.barron@cide.edu](mailto:indrani.barron@cide.edu). Then print it, attach the proper enrollment documents required and send them by post **before May 15th** to:

### Indrani Barrón Illescas

Office of Academic International Affairs  
Centro de Investigación y Docencia Económicas, A. C.  
Carretera. México - Toluca 3655  
Col. Lomas de Santa Fe  
Álvaro Obregón C.P. 01210  
México, DF

Please contact us if you need more information.

### Office of Academic International Affairs

Centro de Investigación y Docencia Económicas, A. C.  
Carretera. México - Toluca 3655  
Col. Lomas de Santa Fe,  
C.P. 01210 México, DF  
Tel: (52) (55) 57.27.98.00 exts. 2421, 2834, 2805  
Fax: (52) (55) 55.52.92.13.04

<http://www.cide.edu>

[intercambios.internacionales@cide.edu](mailto:intercambios.internacionales@cide.edu)



### 1. General Information

Date:   
Day Month Year

Name:   
Last Middle First

Address:   
Street and Number  
  
City State / Province Postal Code Country

Phone:  Fax:   
Country code Area code Number Country code Area code Number

E-mail addresses:

Date of birth:  Place of birth:   
Day Month Year City State / Province Country

Passport number:  Nationality:

Blood type:  Civil status:

### 2. Contact in case of emergency

Name:   
Last Middle First

Address:   
Street and Number  
  
City State / Province Postal Code Country

Phone:  Office:   
Country code Area code Number Country code Area code Number

E-mail addresses:

### 3. Academic information

Indicate the EXCHANGE PERIOD and the ACADEMIC PROGRAM you plan to begin attending.

#### Exchange period

Fall semester (August - December)

Spring semester ( January - May )

Full academic year ( August – May)

Summer course

[ x ]

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#### Academic program

Economics

International Relations and Political Science

Law

Administration and Public Policies

[ x ]

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|  |

Is there an agreement between CIDE and the institution of origin?

Yes

No

Home university:



City

Country

What diploma/certificate are you working towards at your home university?

Please list the education institutions you attended before

|    | Name of institution | Dates of attendance | Diploma or Certificate |
|----|---------------------|---------------------|------------------------|
| 1. |                     |                     |                        |
| 2. |                     |                     |                        |
| 3. |                     |                     |                        |
| 4. |                     |                     |                        |
| 5. |                     |                     |                        |

### 4. Language proficiency

Foreign language fluency applicants must attach a language evaluation

Native language:

Other languages spoken:

Reading (%)

Conversation (%)

Writing (%)

**5. Observations**

Additional comments

**6. Contact information**

Internal use only